Subject: The 50th Annual Convocation 2019

Dear Graduating Students,

You will be happy to know that the 50th Annual Convocation of the Institute will be held on 2nd November 2019. Dr. K. Sivan, Chairman, Indian Space Research Organization (ISRO) will be the Chief Guest. We would appreciate your presence on the occasion of Golden Jubilee Convocation to receive your Degree in person. If you are unable to attend, please arrange to receive the degree in absentia; the degree in absentia will be issued from Monday, 11th November 2019 onwards to you or to a person authorized by you (in writing). The fee payable for issue of the degree in all cases (in person or in absentia) is Rs. 2000/-. The graduating students attending the Convocation will be required to pay an additional amount of Rs. 500/- towards gown handling fee. These amounts (Rs. 2500/- and Rs. 2000/-) can be paid online through SBI Collect. Please refer to the Instructions for registration and payment of fees in Annexure 2.

In case you plan to attend the Convocation, you should register by paying convocation fee online latest by 24th October, 2019. Please note that admission to the Convocation will be subject to:

i. Clearing all your outstanding dues, if any. In case you have not submitted the "No Dues Certificate" earlier, you can download the same from Convocation 2019 site and submit the completed "No Dues Certificate" to PG/UG Section latest by 16th October 2019.

ii. Payment of the degree fee of Rs. 2500/- (including gown handling fee of Rs. 500) and applying online for the Convocation with complete details (See Annexure-2 for details).

iii. Having the Admit Card, which can be obtained from the counter of the concerned Academic & Examination Section (UG or PG) from 3.00 pm on 30th October 2019 (Wednesday) to 12.00 noon on 1st November 2019 (Friday) during office hours. You must also have a valid photo identity card.

iv. Reporting for rehearsal in the Dogra Hall on 1st November 2019 (Friday) at 3:00 pm sharp.

Important Note:
Please note that collecting the Admit Card latest by 12.00 Noon on 1st November 2019 and attending the rehearsal are used as a record of your presence for the Convocation. Degrees of only those, whose presence is so recorded, will be awarded in person during the Convocation, and the others would be required to collect their degrees in absentia, even if they have registered for the convocation online.

Further, in view of the security arrangements, the list will be finalized on the closure of the registration portal. No request will be entertained to include the name for the Convocation thereafter. Mobile phones and any other electronic items (including camera) will not be allowed inside the Convocation venues.

The formal academic gowns which you need to wear for receiving the degree will be available in the Institute on the day of the Convocation. The issue of gowns will start at 7.00 am sharp on 2nd November 2019. The gowns must be returned before 6:00 pm on the same day.
As last year, the Convocation will be held in two phases: In Phase I, which will be graced by the Chief Guest, all graduating students are required to be present. Oath will be administered to all graduating students in this session, and Ph.D. & M.S. (R) degrees and Institute Medals will be presented. Guests (maximum of two per degree recipient) of Ph.D. & M.S.(R) degree awardees and Institute Medal awardees would be allowed entry in this session. For other guests, arrangements for live screening of the proceedings is being made in the Dogra Hall. In Phase II, all other degrees and medals / prizes will be presented in eight parallel sessions with clusters of one or more academic units, as given in the detailed schedule included as Annexure 1. Guests (maximum two per degree recipient) of the concerned students would be allowed entry in the respective sessions.

We hope to see you at the convocation. On behalf of IIT Delhi, I congratulate you on your graduation.

Sincerely yours,

Shantanu Roy
Dean, Academics &
Chairman,
Convocation Committee 2019
### 50th ANNUAL CONVOCATION 2019
November 02, 2019 (Saturday)

**Detailed Schedule**

<table>
<thead>
<tr>
<th>Phase I</th>
<th>(In OAT, IIT Delhi) (0930-1230 hrs) (To be seated by 0830 hrs for attendance)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Chief Guest, Chairman BOG, the Director, Deans, Heads, and the Senators will be present. All degree recipients will be in attendance. Distinguished Alumni Awards will also be presented. Ph.D. and M.S.(R) degrees will be presented. Guests of Ph.D. and M.S.(R) awardees and Institute Medal awardees (maximum of two guests per graduating student) will be present in this function.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Phase II</th>
<th>(Parallel Sessions at 8 different Venues) (1400-1615 hrs) (To be seated by 1300 hrs for attendance)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Guest of Honour, Deputy Director/Dean, Head(s) and the Senators will be present. Degrees will be presented. Degree recipients &amp; their Guests (maximum two guests per graduating student) will be present as per the following distribution:</td>
</tr>
</tbody>
</table>

**Phase II (1400-1615 hrs) (Students to be seated by 1300 hrs for attendance)**
(#Anticipated time, may vary for each session)

<table>
<thead>
<tr>
<th>Session</th>
<th>Department/Centre/ School/Programme</th>
<th>Venue</th>
</tr>
</thead>
<tbody>
<tr>
<td>C</td>
<td>Management Studies (M.B.A.)</td>
<td>Seminar Hall (Main Building)</td>
</tr>
<tr>
<td>D</td>
<td>Atmospheric Sciences (M.Tech.) Chemical Engineering (M.Tech., Dual Degree and B.Tech.) Biochemical Engineering and Biotechnology (Dual Degree and B.Tech.) <strong>Biomedical Engineering (M.Tech.)</strong></td>
<td>Lecture Hall Complex (LH 121)</td>
</tr>
<tr>
<td>E</td>
<td>Textile Technology (M.Tech. and B.Tech.)</td>
<td>Lecture Hall Complex (LH 111)</td>
</tr>
<tr>
<td>F</td>
<td>All Interdisciplinary M.Tech. Programmes (including M.Des)</td>
<td>Lecture Hall Complex (LH 325)</td>
</tr>
<tr>
<td>G</td>
<td>Computer Science &amp; Engg. (M.Tech., Dual Degree and B.Tech.)</td>
<td>Lecture Hall Complex (LH 108)</td>
</tr>
<tr>
<td>H</td>
<td>Mathematics (Dual Degree, Integrated M.Tech., M.Sc., B.Tech.)</td>
<td>Lecture Hall Complex (LH 114)</td>
</tr>
</tbody>
</table>
Instructions on the Application Process for Award of Degree / Diploma

In order to apply for the award of your Degree/ Diploma (in person or in absentia), go to the SBI Collect portal, pay the convocation fees, and note down the transaction reference number.

Procedure for Payment of Convocation Fees using State Bank Collect

1. Go to the following URL of SBI Collect:
3. Select the following in the drop-down menus:
   - State of Corporate/Institution: National Capital Territory of Delhi
   - Corporate/Institution: Educational Institutions
   - Click <Go>
4. Select from drop-down menu:
   - Educational Institute Name: IITD REVENUE ACCOUNT (FEE COLLECTION)
   - Click <submit>
5. Select from drop-down menu:
   - Payment Category: CONVOCATION FEES 2019
6. Complete the form that appears, make payment and note the transaction reference number correctly.

Sample Form is given below: