

**INDIAN INSTITUTE OF TECHNOLOGY DELHI**

**NEW DELHI – 110 016**

**COORDINATION SECTION**

IITD/ICDN/2013/1640

December 2, 2013

**Sub: Revision of Rates/Charges for various services.**

In partial modification to the Institute Notification No. IITD/ICDN/BG/061/2013/604 dated 23.4.13, the rates/charges in respect of the following services have been revised as against each with immediate effect.

S.No.	Name of Services	Existing Rate/Charge	Revised Rate/Charge
1.	<b>Other Grounds for private functions such as Marriages, Birthday Parties</b>	Rs.3000/- per day +15% for Cleaning/security	Nil Security/Cleaning Rs.1000/- per day
2.	<b>Neelkanth</b>	Rs.4000/- per day +15% for Cleaning/security	Rs.3000/- per day +15% for Cleaning/security
3.	<b>Nalanda</b>	Rs.5000/- per day +15% for Cleaning/security	Rs.4000/- per day +15% for Cleaning/security
4.	<b>Vaishali</b>	Rs.5000/- per day +15% for Cleaning/security	Rs.4000/- per day +15% for Cleaning/security (If available)
5.	<b>Barat Ghar</b>	Rs.2000/- per day +15% for Cleaning/security	Rs.1500/- per day +15% for Cleaning/security
6.	<b>Faculty Guest House</b>	<p><b><u>Single Occupancy</u></b>                      Category 'A' Rs.1200/- p.d.                      Category 'B' Rs.1800/- p.d.                      Category 'C' Rs.3000/- p.d.</p> <p><b><u>Double Occupancy</u></b>                      Category 'A' Rs.1500/- p.d.                      (Rs.750/- per person/Per day)                      Category 'B' Rs.2250/- p.d.                      (Rs.1125/- per person/Per day)                      Category 'C' Rs.3750/- p.d.                      (Rs.1875/- per person/Per day)</p>	<p><b><u>Single Occupancy</u></b>                      Category 'A' Rs.1000/- p.d.                      Category 'B' Rs.1500/- p.d.                      Category 'C' Rs.2000/- p.d.</p> <p><b><u>Double Occupancy</u></b>                      Category 'A' Rs.1200/- p.d.                      (Rs.600/- per person/Per day)                      Category 'B' Rs.1800/- p.d.                      (Rs.900/- per person/Per day)                      Category 'C' Rs.2500/- p.d.                      (Rs.1250/- per person/Per day)</p>

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7.	<b>Ambulance Charges</b>		R.50/-
	<b>Per Round Campus</b>	Rs.100/-	
	<b>AIIMS/Safdarjung Hospital</b>	Rs.300/-	Rs.100/-

All other terms and conditions as approved vide letter No.IITD/CDN/BG/061/2013/604 dated 23/4/13 remain the same for the above services also.

This has approval of the competent authority.



(N. BHASKAR)

Assistant Registrar (CDN)

Deputy Directors/Deans/Wardens  
Heads of Departments/Centres/Schools/Sections/Units/Cells  
Institute Engineer  
Chairman, Hospital Advisory Committee  
Professor Incharge, Guest Houses/Halls  
Head, Hospital Services, IIT Hospital  
Registrar  
Dy. Registrar (Accounts)  
Dy. Registrar (E-I)  
Dy. Registrar (Estate & Legal)  
DR, Director's Office  
Asst. Registrar (Audit)  
Asst. Registrar (E-II)  
Gen. Secretary, IITTEU, Officers Association, Faculty Forum  
All Faculty, Staff and Students – Through email  
Notice Boards  
Master File

## FACULTY/MAIN GUEST HOUSE

No. IITD/Ghs/13/

Dated: 6.5.2013

### Sub: Revision of Guest Houses Charges

With reference to Letter No. IITD/CICDN/BG/061/2013/604 dated 23.4.2013, the Competent Authority, approved the proposal of revision of charges for various services, remuneration, honorarium etc. vide its resolution No. BG/05/2013 except for some of the items. It is therefore, requested that the approval for the same may kindly also be accorded. The items for approval and those already approved are mentioned below. The last revision of boarding charges was made on 7.12.2009 (copy attached as ANNEXURE – A) along with the copy of the notification (ANNEXURE – B). The proposal is submitted for your kind approval.

	Guest Houses	Main/Faculty		Remarks
		Existing	Proposed	
	Bed Tea	Complimentary with Lodging charges	Complimentary with Lodging charges	Already approved
A	Tea/Coffee	Rs.10	Rs. 12	For approval
B	Evening Tea with Biscuits	Rs.15	Rs. 18	For approval
	Breakfast	Rs.45	Rs.50	<del>XXXXXXXXXXXX</del> <del>XXXXXXXXXXXX</del> <del>XXXXXXXXXXXX</del>
	<b>Lunch/Dinner</b>			
	Veg.	Rs.100	Rs 125	Already approved
C	Non-Veg.	Rs.150	Rs. 200	For approval
	Special Lunch/Dinner for Workshop/Seminars/Conferences	Depending upon Menu	Depending upon Menu	Already approved
D	Official Lunches/Dinners	All lunches/Dinner arranged under the Budget Code of Deptt./IRD or approved by the Prof. Incharge Guest Houses/DDF/Director	All lunches/Dinner arranged under the Official Budget Head of the Institute/ Deptt/IRD OR approved by the Dy. Director (Operation)/ Director	For approval
E	Service Charges on Boarding Bills	10%	10%	For approval

✓ Dy. Director (Operations) *(A, B, C, D, E, may please be approved. They were left out in the present approval taken from BOG.)*

*O.P. Sharma*  
7/5/2013  
(Prof. O.P. Sharma)  
Prof. Incharge (Guest Houses)

*Singh*  
7/5/13

*Director* *NSD*  
8/5/13

*O.P. Sharma*  
10/5/2013  
P.O. Ghs. (G. A Head)

NAME OF SERVICES	BOARDING		LODGING		Approving Authority
	Existing	Proposed	Existing	Proposed	
<b>MAIN GUEST HOUSE</b>					
Lunch	Rs. 100/-	Rs. 125/-	Single Occupancy	No Change	<b>For Category 'A' :</b> Deputy Director (Operations)
Dinner:	Rs. 100/-	Rs. 125/-	Category 'A' New Wing Old Wing	Breakfast and Morning Tea charges included in Room Rent	
Breakfast and Morning Tea (Included in Room Rent)	Rs. 45/-	-	Rs. 1200/- Rs. 1500/-		
Meeting & Conferences	Depending upon Menu	Depending upon Menu	Category 'C' New Wing Old Wing	No change	<b>For Other Categories :</b> Prof.-Incharge, Guest Houses  <b>For Any Waiters :</b> Deputy Director (Operations)
			Double Occupancy	No change	
			Category 'A' New Wing Old Wing	Rs. 1500/- Rs. 1800/-	No change
			Category 'C' New Wing Old Wing	Rs. 3750/- Rs. 4550/-	No change
			Additional Bed	Rs. 200/- per bed	No Change
			Driver Room		
<b>NAME OF SERVICES</b>	Existing	Proposed	<b>Remarks</b>		<b>Approving Authority</b>
<b>EXHIBITION HALL</b>	Rs.4000/- per day	Rs.4000/- per day *	Maximum upto 15% towards payment of Honorarium		DR/AR (Academics)
<b>SEMINAR HALL</b>			No charge for student related activities.		DR/AR (Academics)
Rent	Rs. 15000/-	} Rs.40000/- per day	50% for Institute academic activities.		<b>For Honorarium :</b>  Maximum 15% honorarium to be paid to all involved. (To be decided)
AC	Rs. 4000/-				
Parking	Rs. 5000/-				
Hall	Rs. 1200/-				
Total :	Rs.25200/- per day		Rs.25000/- for half day (Max. of 4 hours)		

\* Rental for upto 4 hours usage will be 60% of the charges  
All payments to be made in advance